

## Interfraternity Council and Panhellenic Council at Colorado State University

### Risk management Policy (Revised 2010)

- I. **All Greek organizations must follow Federal, State, and local laws.**
- II. **All Greek organizations must be in compliance with Colorado State University's Student Code of Conduct.**
- III. **All Greek organizations must follow their National Risk Management Policy.**
- IV. **All Chapter housing must be substance free.**
  - a. Substance free is defined as no alcohol or other controlled substance on chapter premises.
  - b. Any behavior or evidence, which indicates that use of a substance, has taken place in that facility shall be considered a violation.
  - c. Chapter functions that are held at a chapter house or annex house must be alcohol free. Areas of an annex house where member's personal alcohol is stored must be off limits during all chapter functions. Members will not be able to drink from or share their alcohol during chapter functions.
    - i. An annex house is defined as any house or apartment rented or owned by a chapter member.
    - ii. **Chapter Functions** can be defined as any of the following:
      1. If the chapter pays for the hall rental, hall cleaning, transportation, music, lodging, or decorations.
      2. If funds are collected from chapter members.
      3. If the chapter advertises in fliers, a handout electronically (over email, Facebook, MySpace, twitter, etc.) announces it at a chapter meeting or posts in on a message board.
      4. If a chapter puts event on a T-Shirt which is distributed or sold to chapter members or guests.
      5. If a significant number of members are present. Significant number defined as during an event enough members have attended the event that an observer would associate the chapter with that event.
      6. If the function is off chapter property and chapter members either rent or own the property. (Annex Housing)
      7. There shall be no informal events, any event that meets the above guidelines could be considered a chapter event from someone outside of the chapter will be considered a chapter event, including but not limited to tailgating in the general parking lot of Hughes stadium, after hours parties, informal recruitment events, etc.
      8. Chapter funds may not be used to purchase alcohol.
- V. **All chapter events, which involve alcohol, shall be held at a third party vendor.**
  - a. If a chapter co-sponsors an event with another chapter (not to exceed a total of 4 chapters) all chapters must follow the chapter policy, which is most strict.
  - b. The guest list for a non co-sponsored event held at a third party vendor is limited to 2 guests per attending member.
  - c. For women of the Panhellenic Council; All Philanthropy events, however, shall not involve alcohol being present at the event or prior to said event, by any members of host chapter or attending chapter, regardless of age. All members

attending a philanthropy event of another council shall not consume alcohol prior, during or at a post party of the philanthropy event

- VI. Chapter must register all social events 72 hours before the event will be held.**
  - a. The vice presidents of Risk Management will provide verification of the event registration or problems with registration via email
  - b. Verification can be provided by either council's Vice president of Risk Management.
- VII.** Respective councils Vice Presidents of Risk management reserves the right to contact the head of a chapter Risk Management team prior to or during an event to ensure the team is present and sober. Failure to respond to a phone call from the listed officer within one hour, or at the discretion of the Vice President Risk Management, may result in further consequences determined by the Vice Presidents of Risk Management
- VIII.** Any Violation of the Risk Management Policy will result in the Vice Presidents of Risk Management informing All University Hearing Board (AUHB) who has the right to determine further action.
- IX. For a chapter to be eligible to hold social functions, it must complete three things anytime there is a change in Presidency and/or Risk Management Chair.**
  - a. Turn in the chapter's National Risk Management Policy. (at the beginning of each president's term)
  - b. Meet with the Risk Management team, which can but is not required to include the two Vice Presidents of Risk Management, The Director of Greek Life, The Greek Life Graduate Advisor, and the Presidents of each council.
  - c. Be in Good standing with the governing council.