

# Colorado State University Greek Community 2011 Greek Awards Application

## TIMELINE

**Award Period:** January 1, 2011 – December 31, 2011

**Due Date:** Monday, December 5, 2011 by 5:00 PM to the Greek Life Office

*\*\*\*Note: No late applications will be accepted.\*\*\**

## PURPOSE

The awards process provides the Greek Life Office and the university administration an opportunity to recognize those chapters that are doing their part to meet the Greek community's goals and objectives. Chapter Awards are presented to chapters who exceed minimum expectations in the various categories and strive to function at high levels of operation and management.

## ELIGIBILITY

The chapter must be in good standing with their inter/national headquarters, Colorado State University and the appropriate Greek governing council (i.e. Panhellenic Council, Interfraternity Council, Multicultural Greek Council, or National Pan-Hellenic Council) to be eligible for any of the chapter awards.

### **Chapter Award Categories (bold indicates Seal of Approval categories):**

- ◆ **Academics**
- ◆ **Risk Prevention & Membership Accountability**
- ◆ **Philanthropy & Service**
- ◆ **Membership Development & Retention**
- ◆ **Chapter Management**
- ◆ Recruitment
- ◆ Leadership – Chapter & Campus
- ◆ Alumni Relations
- ◆ Commitment to Fraternal Values

### **Chapter of the Year:** To be considered for Chapter of the Year, the chapter must:

- Submit complete Seal of Approval documentation
- Submit complete Chapter Awards applications for all **nine** categories.
- Be in good standing with their respective governing council, the university and their National Organization.
- Complete the Chapter of the Year essay prompt located on p. 15 of the Chapter Awards

**President's Vision Award:** This is a separate application turned into the President's Office. Any chapter can apply, but the awards can only be won by a chapter that has received the Seal of Approval.

**DOCUMENTATION AND SCORING**

**Documentation:** To be considered as the overall winner in each category, chapters must complete the essay prompt and submit documentation for priority criteria. Chapters must also stay within the following parameters:

- Chapters have up to **3** pages, addressing the prompt
- Chapters have up to **5** additional pages of supporting documentation, giving additional evidence
  - Documentation may vary depending on the category. Forms of documentation may include:
    - Letters of support
    - Photographs of events
    - Flyers
    - Newspaper Ads

**Scoring:**

The 5 categories that are included in the Seal of Approval will be scored based on a combination of Seal of Approval scores and the essay/documentation. The breakdown is as follows:

- 40% for Seal of Approval
- 60% for the essay/documentation

The four remaining Chapter Award categories will be scored solely on the essay and documentation.

## **INSTRUCTIONS**

- ◆ **The five Seal of Approval categories must be submitted in a binder together**
- ◆ **The Chapter Award Applications (essay and documentation) must be submitted in a separate binder with any applications for Chapter of the Year, Challenge the Process, Living the Ritual, and Greek Unity award applications**
- ◆ **Note: No late applications will be accepted**
- ◆ **Documentation provided by the Greek Life Office or your respective governing council is appropriately identified in the application. The chapter is responsible for proper documentation for all other questions.**
- ◆ **In order to assist in the judging process, please order your entire awards binder in the order that is outlined in this packet. Failure to do so will result in a deduction of points by the judges.** If the chapter does not conduct programs as indicated in the criteria, please state that in the appropriate place.
- ◆ Application materials should be in a three ring binder or be professionally bound
- ◆ All entries must be on 8.5 in. x 11 in. paper
- ◆ Each category section should be tabbed and include a title page listing your chapter's name, the category name and the person(s) completing the respective section, including the person's telephone number or email address for each priority
- ◆ Documentation must be within the award period: January 1<sup>st</sup> through December 31<sup>st</sup>
  - Documentation for any other time will not be accepted.
- ◆ All supporting documentation must be legible, clearly identified and included in the appropriate section
- ◆ Suggestions for documentation are made in the criteria outline. Please submit what is suggested, including different documentation where appropriate
- ◆ For categories in which the chapter has no documentation, please provide a typed explanation of no more than one page, double-spaced
- ◆ If documentation is not provided, no points will be awarded. Judges have the right to take away points if adequate supporting information/documentation is not provided
- ◆ Falsification of documentation will result in disqualification in that particular category
- ◆ **Note: Chapters must apply for all five Seal of Approval criteria. Any additional awards criteria are optional**

***PRIORITY 1: ACADEMICS***

**Essay Prompt** (*to be considered for the Academic Award, you must answer the following prompt and provide documentation*):

How has your chapter demonstrated high scholastic achievement and growth? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Programming/policies that promotes academic success within the chapter
- Evidence of growth
- Evidence of impact

***PRIORITY 2: RISK PREVENTION-CHAPTER STANDARDS & MEMBERSHIP ACCOUNTABILITY***

**Essay Prompt** (*to be considered for the Risk Prevention & Membership Accountability Award, you must answer the following prompt and provide documentation*):

How has your chapter demonstrated a mature level of risk prevention and membership accountability? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Risk prevention programming/policies
- Evidence of impact on chapter membership

***PRIORITY 3: PHILANTHROPY & SERVICE***

**Essay Prompt** (*to be considered for the Philanthropy & Service Award, you must answer the following prompt and provide documentation*):

How has your chapter demonstrated a high level of commitment and dedication toward philanthropy and community service? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Thank you letters from the community/individuals who have benefited from your efforts
- Evidence of impact on chapter membership

***PRIORITY 4: MEMBERSHIP DEVELOPMENT & RETENTION PRACTICES***

**Essay Prompt** (*to be considered for the Membership Development & Retention Award, you must answer the following prompt and provide documentation*):

How has your chapter demonstrated a high level of commitment and dedication toward membership development and retention? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Programming/policies related to membership development
- Programming/policies related to retention
- Evidence of impact on chapter membership

***PRIORITY 5: CHAPTER MANAGEMENT***

**Essay Prompt** (*to be considered for the Chapter Management Award, you must answer the following prompt and provide documentation*):

How has your chapter demonstrated a commitment to excellence through organizational management? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Evidence of enhancing relationships within and outside of your organization
- Evidence of educating and following organizational rules
- Evidence of holding appropriate opportunities for planning and goal setting
- Evidence of outreach and correspondence
- Evidence of impact on chapter membership

***PRIORITY 6: RECRUITMENT***

**Essay Prompt** (*to be considered for the Recruitment Award, you must answer the following prompt and provide documentation*):

What were your chapter's recruitment goals? Why and how did your chapter select these goals? How did your chapter meet its goals? If it did not meet its goals, why did your chapter not meet its goals? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Required Documentation:**

- Letter(s) indicating your chapter abided by all recruitment rules and policies

**Suggested Documentation:**

- Copies of goals
- Evaluation of goals
- Evidence of incorporation of values in membership selection

***PRIORITY 7: LEADERSHIP-CHAPTER & CAMPUS***

**Essay Prompt** (*to be considered for the Leadership – Chapter & Campus Award, you must answer the following prompt and provide documentation*):

How has your chapter increased member participation in all-council and Greek community events? How has your chapter increased member participation in on- and off-campus organizations? What impact has the involvement of your membership had on CSU's/Ft. Collins' community? How do you encourage every-day values based living? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Established goals and proof if they have been met
- Letter(s) indicating participation in council meetings and round tables
- An organized list of members, their involvements, and any leadership positions held both within the chapter and outside the chapter
- Evidence of a non-alcoholic all chapter retreat
- Evidence of non-alcoholic chapter co-sponsorship with another chapter(s)

***PRIORITY 8: Alumni Relations***

**Essay Prompt** (*to be considered for the Alumni Relations Award, you must answer the following prompt and provide documentation*):

How does your chapter interact with and recognize your alumni and their contributions to your chapter? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Alumni newsletters
- Correspondence with alumni
- Evidence of alumni recognition

***PRIORITY 9: Commitment to Fraternal Values***

**Essay Prompt** (*to be considered for the Commitment to Fraternal Values Award, you must answer the following prompt and provide documentation*):

How does your chapter incorporate your chapter's values into all aspect of fraternity/sorority life? How does your chapter promote the manifestation of your chapter's values? Explain the significance of your chapter's actions, including how your chapter's actions impacted your membership.

**Suggested Documentation:**

- Evidence all members of the chapter have been educated on your chapter's values
- Benefits of supporting and integrating organization values into lives of self and others

## Chapter of the Year

Please answer the following questions on separate pages. Each response must be typed and answers are limited to two pages per question.

1. How has your chapter **exceeded** the expectations set forth in the Seal of Approval throughout the past year?
2. Why do you believe your chapter, above all others, should be considered for this award?
3. Explain a time in which your organization has collaborated with one or more fraternities, sororities, or other student organizations to accomplish a stated program or goal in the last year.
4. Explain your chapter's greatest success of the year.
5. How has your chapter impacted Colorado State University?

## Challenge the Process Award

This award is designed to recognize **individual chapters** that have sought out new opportunities, changed the status quo, and/or have demonstrated innovation and/or creativity in chapter programming. Please answer the following questions on separate pages. Each response must be typed and answers are limited to three pages per question.

1. Describe or explain the historical basis and/or nature of what was causing the need for change.
2. How the change was initiated?
3. Descriptions of demonstrated innovation and/or creativity in chapter programming (internal or external) which have challenged the process. Each application should include descriptions of the individuals affected by this change. If any community or campus collaborations were utilized, please expand upon those in the application.

## Living the Ritual Award

This award is designed to recognize **individual members** who exemplify their chapter's values and principles as described in their chapter's ritual. This individual should also exemplify the values of our Greek Community and challenge chapter and community members to do the same.

### Award Eligibility:

- Applicant must be an active member of an IFC/PHC/MGC/NPHC chapter.
- Applicant must be in good standing with his/her chapter, council, and Colorado State University.
- Applicant must have a cumulative GPA of 2.5 or higher.

### Award Submission Requirements:

An individual, other than the nominee, must write the nomination. Please type answers to the following questions on separate sheets of paper. Please limit your nomination responses to 3 pages for each question.

1. The individual's chapter involvement.
2. A story or example illustrating how the nominee's daily actions exemplify their chapter's ritual and the values of the CSU Greek Community.

# Greek Unity Award

Please rank the top three chapters that have made an effort to reach out to other chapters and have represented unity in the Colorado State University Greek Community. Please rank both fraternities and sororities, excluding your own organization. Submitting this form is mandatory to be eligible for any other award.

Fraternities	Sororities
Alpha Gamma Rho Alpha Phi Alpha Fraternity, Inc. Alpha Sigma Phi Alpha Tau Omega. Beta Theta Pi Delta Chi Delta Sigma Phi Delta Tau Delta FarmHouse Kappa Alpha Psi Fraternity, Inc. Kappa Sigma Lambda Sigma Upsilon Latino Fraternity, Inc. Nu Alpha Kappa Fraternity, Inc. Omega Psi Phi Fraternity, Inc. Phi Delta Theta Phi Gamma Delta (FIJI) Pi Kappa Phi Sigma Alpha Epsilon Sigma Chi Sigma Lambda Beta International Fraternity, Inc. Sigma Nu Sigma Phi Epsilon Tau Kappa Epsilon Triangle	Alpha Delta Chi Alpha Kappa Alpha Sorority, Inc. Alpha Phi Gamma Sorority, Inc. Chi Omega Delta Delta Delta Delta Sigma Theta Sorority, Inc. Delta Xi Nu Multicultural Sorority, Inc. Gamma Phi Beta Kappa Delta Kappa Kappa Gamma Lambda Theta Nu Sorority, Inc. Pi Beta Phi Pi Lambda Chi Latina Sorority, Inc. Sigma Alpha Sigma Lambda Gamma Sorority, Inc. Zeta Tau Alpha
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